



Committee on Parks, Planning & Economic Development

~AGENDA~

Monday, October 15, 2018

9:00 AM

Committee Chair: Michael Kaplowitz

Committee Room, 148 Martine Avenue, 8th Floor, White Plains, NY 10601

www.westchesterlegislators.com

CALL TO ORDER

MINUTES APPROVAL

1. Monday, October 01, 2018 at 10:02 AM

I. ITEMS FOR DISCUSSION

1. **(ID # 11255) Act – CBA-BIT46-Replace & Upgrade POS System at Playland:**

AN ACT amending the 2018 County Capital Budget Appropriations for Capital Project - BIT 46 - Replace and Upgrade POS System at Playland.

2. **(ID # 11256) Act – BOND ACT-BIT46-Replace & Upgrade POS System at Playland:**

A BOND ACT authorizing the issuance of SEVEN HUNDRED FIFTY THOUSAND (\$750,000) DOLLARS in bonds of Westchester County to finance Capital Project BIT46 - Replace and Upgrade POS System at Playland.

II. OTHER BUSINESS

Unfinished Business and any other agenda items to come before the Committee.

III. RECEIVE & FILE

ADJOURNMENT



CALL TO ORDER

With a quorum present, Vice Chair Damon Maher called the meeting to order at 11:23 AM.

Attendee Name	Title	Status	Arrived
Michael Kaplowitz	Chair	Present	
Margaret A Cunzio	D3 Legislator	Remote	
Damon Maher	D10 Legislator	Present	
Catherine Parker	D7 Legislator (Majority Leader)	Present	
MaryJane Shimsky	D12 Legislator (Majority Whip)	Present	
David J. Tubiolo	D14 Legislator	Present	
Benjamin Boykin	D5 Legislator (Chairman)	Present	

Others: BOL: Catherine Borgia, Nancy Barr, John Testa, Alfreda William, Kitley Covill;

Parks: Peter Tartaglia, Ken Uhle, David DeLucia

MINUTES APPROVAL

- Monday, September 17, 2018 at 9:02 AM

On a motion of Legislator Parker, seconded by Legislator Maher the minutes were approved 6-0.

I. ITEMS FOR DISCUSSION

Joint meeting with the Committees on Budget and Appropriations and Public Works.

Guests: Peter Tartaglia & David DeLucia; Department of Parks, Recreation and Conservation

- ACT-2018-161 Act – BOND ACT-RWW03-Willson's Woods Site Work:**

A BOND ACT authorizing the issuance of ONE HUNDRED THOUSAND (\$100,000) DOLLARS in bonds of Westchester County to authorize Capital Project RWW03 - Willson's Woods Site Work.

Joint with B&A and PW.

Minutes Acceptance: Minutes of Oct 1, 2018 10:02 AM (MINUTES APPROVAL)

Deputy Commissioner Tartaglia, Ken Uhle and David DeLucia from the Department of Parks and Recreation came before the committee to discuss RWW03 (ID#11189) - Willson's Woods Site Work. The Deputy Commissioner explained that this a Bond Act in the amount of \$100,000 to finance the cost of design in connection with planning playground improvements to Willson's Woods Park, including the replacement of the existing playground and installation of the new playground near the pool. With the motion by Legislator Maher and seconded by Legislator Tubiolo the item was approved with a vote 6-0.

RESULT: SIGNED BY COMMITTEE

II. OTHER BUSINESS

Unfinished Business and any other agenda items to come before the Committee.

III. RECEIVE & FILE

1. **(ID # 11169) Communication – HON. LYNDON D. WILLIAMS: Correspondence re: Willson's Woods Park:**

Forwarding correspondence regarding the future of Willson's Woods Park.

On motion Legislator Kaplowitz, seconded by Legislator Parker the item was received and filed with a vote of 6-0.

RESULT: RECEIVED AND FILED

ADJOURNMENT

Reference BIT46

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER, NEW YORK**

Your Committee is in receipt of a transmittal from the County Executive recommending approval of an Act amending the County's current-year capital budget (the "Capital Budget Amendment"), as well as adoption of a related bond act (the "Bond Act") in the amount of \$750,000 prepared by the law firm Harris Beach PLLC, to finance capital project BIT46 – Replace and Upgrade POS System at Playland ("BIT46").

Your Committee is advised that the proposed Capital Budget Amendment will amend the County's current-year capital budget to add new capital project BIT46 and to add an appropriation in the amount of \$750,000 for BIT46. The Department of Information Technology (the "Department") has advised that BIT46 will fund replacement and upgrade of Playland's Point of Sale ("POS") system including software, hardware, network, infrastructure, training and implementation services. The POS system helps the Department of Parks Recreation and Conservation to manage and process retail transactions at Playland. The Capital Budget Amendment will allow the Department to have the new Point of Sale system operational for the start of Playland's 2019 season.

Your Committee is further advised that the Bond Act, in the amount of \$750,000, would fund the purchase of software, hardware, network, installation, training and vendor services needed to upgrade the current POS system at Playland.

The Department has advised that POS system equipment at Playland is has reached the end of its useful life and its failure rate has increased over time. Component failure results in lost transactions and interruption of customer service. In addition, the annual maintenance cost of older hardware is very expensive. BIT46 will increase the efficiency of transactions in addition to meeting newer Payment Card Industry Data Security Standard Compliance standards.

Following bonding authorization, design shall be scheduled and is anticipated to take one month to complete. It is estimated that construction will take four months to complete and shall begin after award and execution of the construction contracts, subject to approval of construction funding by your Honorable Board. The Department anticipates that network design work will be done in-house and cabling and fiber work will be completed by the vendor.

The Planning Department has advised your Committee that based on its review, the above-referenced capital project has been classified as a Type "II" action pursuant to the State Environmental Quality Review Act ("SEQR") and its implementing regulations, 6 NYCRR Part 617. Therefore, no further environmental review is required. Your Committee has reviewed the annexed SEQR document and concurs with this conclusion.

Your Committee is advised that an affirmative vote of two-thirds of the members of this Honorable Board is required in order to amend the County's Capital Budget, as well as to adopt the related Bond Act. In addition, Section 167.131 of the County Charter mandates that a capital budget amendment that introduces a new capital project or changes the location, size or character of an existing capital project be accompanied to the Board of Legislators by a report of the Westchester County Planning Board (the "Planning Board") with respect to the physical planning aspects of the project. Accordingly, the necessary Planning Board report for BIT46 has been annexed hereto.

Your Committee has carefully considered the proposed Capital Budget Amendment, as well as the related Bond Act, and recommends approval of both of the proposed Acts, noting that the Bond Act can only be enacted following adoption of the Capital Budget Amendment.

Dated: Oct. 9
White Plains, New York

[Handwritten signatures in blue ink: Anthony J. Starnob, Nancy J. Ben, Cathy Parker, K. J. Farrell]

, 2018
[Handwritten signatures in blue ink: Cathie A, W. B., Nancy J. Ben, Cathy Parker, Andrew Williams]

[Handwritten signature in blue ink: Anthony J. Starnob]

COMMITTEE ON

S: MG:6-19-18

~~Public Works~~


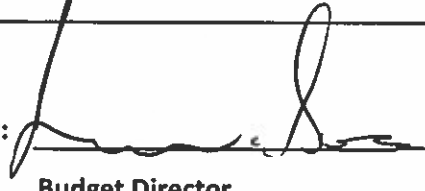
Budget & Appropriations

Parks, Planning & Econ. Dev.

Attachment: CBA-BIT 46-Replace & Upgrade POS System at Playland-SIGNED BY COMMITTEE (11255 : CBA-BIT46-Replace & Upgrade POS

FISCAL IMPACT STATEMENT

CAPITAL PROJECT #: <u>BIT46</u>		<input type="checkbox"/> NO FISCAL IMPACT PROJECTED	
SECTION A - CAPITAL BUDGET IMPACT To Be Completed by Budget			
<input checked="" type="checkbox"/> GENERAL FUND	<input type="checkbox"/> AIRPORT FUND	<input type="checkbox"/> SPECIAL DISTRICTS FUND	
Source of County Funds (check one):		<input type="checkbox"/> Current Appropriations	
		<input checked="" type="checkbox"/> Capital Budget Amendment	
SECTION B - BONDING AUTHORIZATIONS To Be Completed by Finance			
Total Principal	\$ 750,000	PPU	5
		Anticipated Interest Rate	1.92%
Anticipated Annual Cost (Principal and Interest):		\$	158,651
Total Debt Service (Annual Cost x Term):		\$	793,255.50
Finance Department: Interest rates from 9-05-2018 Bond Buyer - jrf9			
SECTION C - IMPACT ON OPERATING BUDGET (exclusive of debt service) To Be Completed by Submitting Department and Reviewed by Budget			
Potential Related Expenses (Annual):	\$	-	
Potential Related Revenues (Annual):	\$	-	
Anticipated savings to County and/or impact of department operations (describe in detail for current and next four years):			

SECTION D - EMPLOYMENT As per federal guidelines, each \$92,000 of appropriation funds one FTE Job			
Number of Full Time Equivalent (FTE) Jobs Funded:		N/A	
SECTION E - EXPECTED DESIGN WORK PROVIDER			
<input type="checkbox"/> County Staff	<input type="checkbox"/> Consultant	<input checked="" type="checkbox"/> Not Applicable	
Prepared by:	<u>Marguerite Beirne</u>	 Reviewed By:	 Budget Director
Title:	<u>CIO</u>		
Department:	<u>DoIT</u>	Date:	<u>9/18/18</u>
Date:	<u>9/14/18</u>		

Attachment: CBA-BIT46-Replace & Upgrade POS System at Playland-SIGNED BY COMMITTEE (11255 : CBA-BIT46-Replace & Upgrade POS

RESOLUTION 18- 15
WESTCHESTER COUNTY PLANNING BOARD

Amendment of Planning Board Report on 2018 Capital Project Requests
BIT46 Replace and Upgrade POS System at Playland

WHEREAS, the County Executive will submit legislation to the County Board of Legislators for a Capital Budget Amendment to add and fund a new capital project **BIT46 Replace and Upgrade POS System at Playland**;

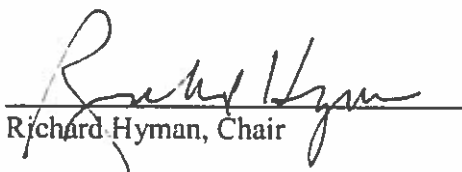
WHEREAS, this new project will fund the replacement and upgrade of Playland's Point of Sales (POS) system which includes software, hardware, network, infrastructure, training and implementation services, which will help the Parks Department manage and process retail transactions at Playland.; and

WHEREAS, the Planning Board acknowledges the importance of maintaining the County facilities in good condition; and


WHEREAS, the project is consistent with the County Planning Board's long-range planning policies set forth in *Westchester 2025—Context for County and Municipal Planning and Policies to Guide County Planning*, adopted by the Board on May 6, 2008, amended January 5, 2010, and its recommended strategies set forth in *Patterns for Westchester: The Land and the People*, adopted December 5, 1995, in that it will help support capital improvements for physical facilities that enable the County to maintain County facilities in good condition; now therefore, be it

RESOLVED, that the County Planning Board, pursuant to Section 167.131 of the County Charter, amends its Report of 2018 Capital Project Requests to include the modified scope for capital project **BIT46 Replace and Upgrade POS System at Playland** with the rating of "PL1" – "A project without physical planning aspects of concern to the Planning Board."

Adopted this 7th day of August, 2018


 Richard Hyman, Chair

TO: Michelle Greenbaum, Assistant County Attorney
Jeff Goldman, Assistant County Attorney

FROM: David S. Kvinge, AICP, RLA, CFM 
Director of Environmental Planning

DATE: August 17, 2018

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR CAPITAL PROJECT:
BIT46 REPLACE AND UPGRADE POS SYSTEM AT PLAYLAND**

PROJECT/ACTION: Per Capital Project Fact Sheet as approved by the Planning Department on 07-19-2018 (Unique ID: 799)

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, no further environmental review is required for the proposed action, because the project or component of the project for which funding is requested:

- DOES NOT CONSTITUTE AN "ACTION" AS DEFINED UNDER SECTION 617.2(b)**
- IS CLASSIFIED AS TYPE II PURSUANT TO SECTION 617.5(c)(25):**
purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials.

COMMENTS: None.

DSK/ejh

cc: Andrew Ferris, Chief of Staff
Lawrence Soule, Budget Director
Paula Friedman, Assistant to the County Executive
Tami Altschiller, Assistant Chief Deputy County Attorney
Lorraine Yazzetta, Associate Budget Analyst
Norma Drummond, Commissioner
Anthony Zaino, Director of Design
William Brady, Associate Planner
Edward Hoffmeister, Secretary to the Capital Projects Committee
Claudia Maxwell, Associate Environmental Planner

ACT No. _____ 2018

An Act amending the 2018 County
Capital Budget Appropriations for
Capital Project - BIT46 - Replace and
Upgrade POS System at Playland

BE IT ENACTED by the Board of Legislators of the County of Westchester as follows:

Section 1. The Capital section of the 2018 County Budget is hereby amended as follows:

	Previous 2018 Appropriation	Change	Revised 2018 Appropriation
I. Appropriation	\$0	\$750,000	\$750,000

Section 2. The estimated method of financing in the Capital Section of the 2018 Westchester County Capital Budget is amended as follows:

II. METHOD OF FINANCING

Bonds and/or Notes	\$0	\$750,000	\$750,000
Non County Shares	\$0		\$0
Cash	\$0		\$0
Total	\$0	\$750,000	\$750,000

Section 3. The ACT shall take effect immediately.

Attachment: CBA-BIT46-Replace & Upgrade POS System at Playland-SIGNED BY COMMITTEE (11255 : CBA-BIT46-Replace & Upgrade POS

REFERENCE BIT46

ACT NO. -20__

BOND ACT AUTHORIZING THE ISSUANCE OF \$750,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF ACQUISITION AND INSTALLATION OF EQUIPMENT TO UPGRADE THE POINT OF SALES SYSTEM AT PLAYLAND PARK; STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$750,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$750,000 BONDS HEREIN AUTHORIZED TO FINANCE SUCH COST; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS. (Adopted , 20__)

BE IT ENACTED BY THE COUNTY BOARD OF LEGISLATORS OF THE COUNTY OF WESTCHESTER, NEW YORK (by the affirmative vote of not less than two-thirds of the voting strength of said Board), AS FOLLOWS:

Section 1. Pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law"), the Westchester County Administrative Code, being Chapter 852 of the Laws of 1948, as amended, to the provisions of other laws applicable thereto, \$750,000 bonds of the County, or so much thereof as may be necessary, are hereby authorized to be issued to finance the cost of acquisition and installation of equipment to upgrade the Point of Sales system at Playland Park, including software, hardware, network, training and vendor services; all as set forth in the County's current

year Capital Budget, as amended. To the extent that the details set forth in this act are inconsistent with any details set forth in the current year Capital Budget of the County, such Budget shall be deemed and is hereby amended. The estimated maximum cost of said objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof is \$750,000. The plan of financing includes the issuance of \$750,000 bonds herein authorized, and any bond anticipation notes issued in anticipation of the sale of such bonds, and the levy of a tax to pay the principal of and interest on said bonds.

Section 2. The period of probable usefulness applicable to the objects or purposes for which the bonds authorized by this Act are to be issued, within the limitations of Section 11.00 a. 89 of the Law, is five (5) years.

Section 3. Current funds are not required to be provided as a down payment pursuant to Section 107.00 d. 9. of the Law prior to issuance of the bonds authorized herein, or any bond anticipation notes issued in anticipation of the sale of such bonds. The County intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the County, pursuant to this Act, in the maximum amount of \$750,000. This Act is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The estimate of \$750,000 as the estimated total cost of the aforesaid objects or purposes is hereby approved, and as the amount of bonds herein authorized is not in excess of \$10,000,000, this Act is not subject to referendum.

Section 5. Subject to the provisions of this Act and of the Law, and pursuant to the provisions of §30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of §§50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the County Board of Legislators relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, relative to providing for substantially level or declining annual debt service, relative to prescribing the terms, form and contents and as to the sale and issuance of the respective amounts of bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and relative to executing agreements for credit enhancement, are hereby delegated to the Commissioner of Finance of the County, as the chief fiscal officer of the County.

Section 6. Each of the bonds authorized by this Act and any bond anticipation notes issued in anticipation of the sale thereof shall contain the recital of validity prescribed by §52.00 of said Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the County of Westchester, payable as to both principal and interest by general tax upon all the taxable real property within the County. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and provision shall be made annually in the budgets of the County by appropriation for (a) the amortization and redemption of the notes and bonds to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 7. The validity of the bonds authorized by this Act and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of this Act or a summary hereof, are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Act shall take effect in accordance with Section 107.71 of the Westchester County Charter.

* * *

STATE OF NEW YORK)

: ss.:

COUNTY OF WESTCHESTER)

I HEREBY CERTIFY that I have compared the foregoing Act No. -20__ with the original on file in my office, and that the same is a correct transcript therefrom and of the whole of the said original Act, which was duly adopted by the County Board of Legislators of the County of Westchester on , 20__ and approved by the County Executive on , 20__.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said County Board of Legislators this day of , 20__.

The Clerk and Chief Administrative Officer of the County Board of Legislators County of Westchester, New York

(SEAL)

LEGAL NOTICE

A Bond Act, a summary of which is published herewith, has been adopted by the Board of Legislators on _____, 20__ and approved, as amended, by the County Executive on _____, 20__ and the validity of the obligations authorized by such Bond Act may be hereafter contested only if such obligations were authorized for an object or purpose for which the County of Westchester, in the State of New York, is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this Notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the publication of this Notice, or such obligations were authorized in violation of the provisions of the Constitution.

Complete copies of the amended Bond Act summarized herewith shall be available for public inspection during normal business hours at the Office of the Clerk of the Board of Legislators of the County of Westchester, New York, for a period of twenty days from the date of publication of this Notice.

ACT NO. _____-20__

BOND ACT AUTHORIZING THE ISSUANCE OF \$750,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF ACQUISITION AND INSTALLATION OF EQUIPMENT TO UPGRADE THE POINT OF SALES SYSTEM AT PLAYLAND PARK; STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$750,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$750,000 BONDS HEREIN AUTHORIZED TO FINANCE SUCH COST; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS. (Adopted _____, 20__)

object or purpose: to finance the acquisition and installation of equipment to upgrade the Point of Sales system at Playland Park, including software, hardware, network, training and vendor services; all as set forth in the County's current year Capital Budget, as amended

amount of obligations to be issued:

and period of probable usefulness: \$750,000; five (5) years

Dated: _____, 20__
White Plains, New York

Clerk and Chief Administrative Officer of the
County Board of Legislators of the County of
Westchester, New York

CAPITAL PROJECT FACT SHEET

Project ID:* CBA Fact Sheet Date:*
 BIT46 05-29-2018

Fact Sheet Year:* Project Title:* Legislative District ID:
 2018 REPLACE AND UPGRADE POS SYSTEM AT PLAYLAND

Category* Department:* CP Unique ID:
 BUILDINGS, LAND & MISCELLANEOUS INFORMATION TECHNOLOGY 799

Overall Project Description

This project is intended to fund replacement and upgrade of Playland's Point of Sales (POS) system which include software, hardware, network, infrastructure, training and implementation services. This system helps Parks department to manage and process retail transactions at Playland.

- Best Management Practices
- Energy Efficiencies
- Infrastructure
- Life Safety
- Project Labor Agreement
- Revenue
- Security
- Other

FIVE-YEAR CAPITAL PROGRAM (in thousands)

	Estimated Ultimate Total Cost	Appropriated	2018	2019	2020	2021	2022	Under Review
Gross	750	0	0	0	0	0	0	750
Less Non-County Shares	0	0	0	0	0	0	0	0
Net	750	0	0	0	0	0	0	750

Expended/Obligated Amount (in thousands) as of : 0

Current Bond Description: Bonding is being requested to fund the purchase of software, hardware, network, installation, training and vendor services needed to up grade the current Point of Sale system at Playland Park.	
Financing Plan for Current Request:	
Non-County Shares:	\$ 0
Bonds/Notes:	750,000
Cash:	0
Total:	\$ 750,000

SEQR Classification:
TYPE II

Amount Requested:
750,000

Comments:
CBA is being requested in order that we can have the new Point of Sale system operational for the start of the 2019 season.

Energy Efficiencies:

Total Financing History:
0

Attachment: BOND ACT-BIT46-Replace & Upgrade POS System at Playland- SIGNED BY COMMITTEE (11256 : BOND ACT-BIT46-Replace &

Recommended By:

Department of Planning
WBB4

Date
07-19-2018

Department of Public Works
RJB4

Date
07-20-2018

Budget Department
LMY1

Date
07-23-2018

Requesting Department
MCB1

Date
08-07-2018

Attachment: BOND ACT-BIT46-Replace & Upgrade POS System at Playland- SIGNED BY COMMITTEE (11256 : BOND ACT-BIT46-Replace &