



Committee on Appointments

~AGENDA~

Monday, October, 16, 2017

4:30 PM

Committee Chair: Margaret A Cunzio

Committee Room, 148 Martine Avenue, 8th Floor, White Plains, NY 10601

www.westchesterlegislators.com

CALL TO ORDER

MINUTES APPROVAL

1. Monday, September 25, 2017 at 4:30 PM

I. ITEMS FOR DISCUSSION

1. **(ID # 10376) Resolution – APPT - Act. Commissioner-Comm Mental Health-Orth:**

A RESOLUTION appointing Michael Orth as the Acting Commissioner of the Westchester County Department of Community Mental Health.

II. OTHER BUSINESS

Unfinished Business and any other agenda items to come before the Committee.

III. RECEIVE & FILE

ADJOURNMENT



Committee on Appointments

~MINUTES~

Monday, September, 25, 2017

4:30 PM

Committee Chair: Margaret A Cunzio

1
DRAFT

Committee Room, 148 Martine Avenue, 8th Floor, White Plains, NY 10601

www.westchesterlegislators.com

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Margaret A Cunzio	Chair	Present	
Catherine Borgia	D9 Legislator (Majority Leader)	Present	
Benjamin Boykin	D5 Legislator	Present	
David B. Gelfarb	D6 Legislator	Absent	
Kenneth W. Jenkins	D16 Legislator	Absent	
James Maisano	D11 Legislator (Vice-Chairman of the Board)	Present	
Alessandra Restiano	Comm. Coord.	Present	

Others In Attendance: Guest: Mr. Hudson, Mr. D'Onofrio

MINUTES APPROVAL

1. Monday, July 17, 2017 at 4:30 PM

On motion of Legislator Boykin, seconded by Legislator Cunzio the minutes were approved 4-0.

I. ITEMS FOR DISCUSSION

1. **(ID # 10296) Resolution – APPT-Youth Board-D'Onofrio:**

A RESOLUTION appointing Michael D'Onofrio as a member of the Westchester County Youth Board, for the term January 1, 2017 to December 31, 2019.

The Committee agreed to hold this Appointment for further discussion.

RESULT:	POSTPONED
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2. **(ID # 10295) Resolution – APPT-Youth Board-Hudson:**

A RESOLUTION appointing Dr. Reginald L. Hudson as a member of the Westchester County Youth Board, for the term January 1, 2017 to December 31, 2019.

Mr. Hudson came before the committee to discuss his qualification. The members reviewed his resume. With a motion by Legislator Maisano and seconded by Legislator Boykin the item was approved with a vote of 4-0.

Minutes Acceptance: Minutes of Sep 25, 2017 4:30 PM (MINUTES APPROVAL)

RESULT: SIGNED BY COMMITTEE

3. **(ID # 10309) Resolution – REAPPT-Hispanic Advisory Board-Dillon:**

A RESOLUTION re-appointing Alan Dillon, Esq., as a member of the Westchester County Hispanic Advisory Board, for the term January 1, 2017 to December 31, 2018.

The members reviewed the attendance record of Mr. Dillon. This is a reappointment to the Westchester County Youth Board. With a motion by Legislator Borgia and seconded by Legislator Boykin the item was approved with a vote of 4-0.

RESULT: SIGNED BY COMMITTEE

II. OTHER BUSINESS

Unfinished Business and any other agenda items to come before the Committee.

III. RECEIVE & FILE

ADJOURNMENT

Moved by Legislator Borgia seconded by Legislator Boykin the Committee adjourned at 4:52 PM.

Minutes Acceptance: Minutes of Sep 25, 2017 4:30 PM (MINUTES APPROVAL)



Robert P. Astorino
County Executive

August 7, 2017

Westchester County Board of Legislators
800 Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Dear Honorable Members of the Board of Legislators:

In accordance with Section 110.21 of the Laws of Westchester County, transmitted herewith for your confirmation is a resolution to appoint, effective August 5, 2017, Michael Orth as the Acting Commissioner of the Westchester County Department of Community Mental Health.

I have made a thorough review of Mr. Orth's credentials and experience, and have determined that his appointment as Acting Commissioner of Community Mental Health is in the best interests of the Department of Community Mental Health and of the County, generally.

Therefore, I most respectfully recommend and urge your Honorable Board to confirm the attached resolution authorizing the appointment, effective August 5, 2017, of Michael Orth as Acting Commissioner of Community Mental Health.

Sincerely,

Robert P. Astorino
County Executive

RPA/bt
Attachment

Office of the County Executive

Michaelian Office Building
White Plains, New York 10601

Telephone: (914) 995-2900

E-mail: ce@westchestergov.com

Attachment: APPT-Act Commissioner-Community Mental Health-Orth-DRAFT (10376 : APPT - Act. Commissioner-Comm Mental Health-Orth)



Robert P. Astorino
County Executive

August 2, 2017

Mr. Michael Orth, MSW
300 Main Street – Apt. 2C
White Plains, New York 10601

Dear Mr. Orth:

It is my pleasure to appoint you as the Acting Commissioner of the Westchester County Department of Community Mental Health, effective August 5, 2017. Please be advised that this position is subject to confirmation by the Westchester County Board of Legislators. Once confirmed by the Westchester County Board of Legislators, you will serve as Acting Commissioner until the appointment of a Commissioner of Community Mental Health.

As you know, the Department of Community Mental Health is responsible for the administration of programs for the mentally ill and the developmentally disabled of the County.

Pending your confirmation by the Board of Legislators and in accordance with New York State law, you must take and file an Oath of Office in the Office of the Westchester County Clerk. Please be advised that your failure to take and file such an oath within thirty days of the date of this letter, or within thirty days after the commencement of your term, will result in the office being deemed vacant. If you have any questions with regard to these legal requirements, please contact the County Attorney.

I look forward to working with you.

Sincerely,

Robert P. Astorino
County Executive

RPA/bt

Office of the County Executive

Michaelian Office Building
White Plains, New York 10601

Telephone: (914) 995-2900

E-mail: ce@westchestergov.com

Attachment: APPT-Act Commissioner-Community Mental Health-Orth-DRAFT (10376 : APPT - Act. Commissioner-Comm Mental Health-Orth)



Robert P. Astorino
County Executive

Kevin J. Plunkett
Deputy County Executive

August 7, 2017

Arlene Gonzalez-Sanchez, M.S., L.M.S.W.
Chairperson of the Inter-Office Coordinating Council
1450 Western Avenue
Albany, New York 12203

Re: Resignation of Commissioner of Community Mental Health
Appointment of Acting Commissioner of Community Mental Health

Dear Ms. Gonzalez-Sanchez:

I am writing to inform you that Mark Herceg, Ph.D., resigned from the position of Commissioner of Community Mental Health for the County of Westchester effective August 4, 2017.

Please be further informed that Michael Orth has been appointed to the position of Acting Commissioner of Community Mental Health effective August 5, 2017. It is anticipated that Mr. Orth will serve as Acting Commissioner of Community Mental Health until December 31, 2017. Mr. Orth holds a Master's Degree in Social Work and a copy of his *curriculum vitae* is enclosed herein.

Finally, please be informed that pursuant to Section 41.09(b) of the Mental Hygiene Law, Steven Shainmark, M.D., Director of Ambulatory Services and Dean Harlan, M.D., Chief Medical Officer (both from Saint Vincent's Hospital Westchester Division of Saint Joseph's Hospital) have been designated the Department of Community Mental Health's Examining Physicians.

If you require further information concerning this matter, please contact me.

Very truly yours,

Kevin J. Plunkett
Deputy County Executive

KJP/bt
Enclosure

Office of the County Executive

Michaelian Office Building
White Plains, New York 10601

Telephone: (914) 995-2909 Fax: (914) 813-4028 E-mail: kplunkett@westchestergov.com

Attachment: APPT-Act Commissioner-Community Mental Health-Orth-DRAFT (10376 : APPT - Act. Commissioner-Comm Mental Health-Orth)

Michael Orth, MSW

Office

112 East Post Road – 2nd Floor
 White Plains, NY 10601
 (914) 995-5225
mmo6@westchestergov.com

Home

300 Main Street Apt. 2C
 White Plains, NY 10601
 (914) 227-7537

EDUCATION:

May, 1991 - M.S.W. Fordham University - Graduate School of Social Services
 May, 1990 - B.S. in Social Work Iona College, New Rochelle, NY

WORK EXPERIENCE:

Employee for Westchester County Department of Community Mental Health since 1993.
 Served as county employee (1999-current) and as “shared county staff” (1993-1999).

February 2015 – Present: Deputy Commissioner

Responsible for the administrative supervision and coordination of the Office for Mental Health Services for Adult and Children’s Mental Health Unit. Responsible for the direction, management and policy development, allocation of federal, state and county resources, contracting, and financial management for the department. Assuring that mental health, developmental disabilities and substance abuse programs and services are conducted in accordance with established departmental policy and procedures and in conformance with Federal and New York State rules and regulations. Act for the Commissioner in their absence and represents them in an official capacity, as required, in all departmental matters and at local, state and professional meetings. Plan, organize, and direct the activities of 72 employees in the activities of the Department’s divisions and subdivisions. Responsible for working closely with private and public agencies in coordinating their programs and services for those of Westchester County to insure maximum consistency of objectives, prevent overlapping and duplicating of services and to avoid nonessential servicing by the County of areas more appropriately covered by private agencies; participate in public relations through presentations and community activities. Responsible for several county initiatives including Safer Communities and other interdepartmental and community efforts. Serve as department’s lead representative for Westchester County’s Emergency Operation Center (EOC) including Coordinating Department’s Disaster/Psychological Response Team, Compliance Officer (Equal Employment Opportunity), Suicide Awareness and Prevention Task Force.

April 2009 – February 2014: Second Deputy Commissioner

Westchester County Department of Community Mental Health

Responsible for the direction, management and policy development, allocation of federal, state and county resources, contracting, and financial management for the department. Responsibilities include assuring that mental health, developmental disabilities and substance abuse programs and services are conducted in accordance with established departmental policy and procedures and in conformance with Federal and New York State rules and regulations. Act for the Commissioner in her absence and represents her in an official capacity, as required, in all departmental matters and at local, state and professional meetings. Plan, organize, and direct the activities of 72 employees in the activities of the Department’s divisions and subdivisions. Responsible for working closely with private and public agencies in coordinating their programs and services for those of Westchester County to insure maximum consistency of objectives, prevent overlapping and duplicating of services and to avoid nonessential servicing

Michael Orth

by the County of areas more appropriately covered by private agencies; participate in public relations through presentations and community activities. Responsible for several county initiatives including Safer Communities and other interdepartmental and community efforts. Additional responsibilities include oversight of Developmental Disabilities and Children's Mental Health Divisions, including supervision of staff. Serve as department's lead representative for Westchester County's Emergency Operation Center (EOC) including Coordinating Department's Disaster/Psychological Response Team, Compliance Officer (Equal Employment Opportunity), Suicide Awareness and Prevention planning, and Staff Council.

**April 2003 – April 2009: Program Director, Children's Mental Health Services
Westchester County Department of Community Mental Health**

Responsible for the administration and coordination for activities and services related to children with serious emotional, social and behavioral challenges and their families for the Department of Community Mental Health. Responsibilities included direct planning, organization, and coordination of community support programming through liaison with each subcontracting agency, affiliated hospital, core service agency, and psychiatric centers. Developed policies and programs and oversee operation of a system of service for children with serious emotion, social and behavioral challenges. Developed fiscal plans, prepared and reviewed budgets, allocated funds for programs, conducted program reviews and tracked outcomes. Provided leadership for interagency collaboration between child-serving systems including mental health, health, child welfare, juvenile justice and education. Served as expert resource for national systems of care initiative and systems reform efforts. Co-Chaired several committees which promote interagency collaboration including: Single Point of Entry (SPOE); Single Point of Return (SPOR); School-Wide Positive Behavioral Supports (SWPBS) State and Westchester County Leadership Team; Integrated Services Planning; Coordinator of Westchester County's Coordinated Children's Services Initiative (CCSI) and expert consultant for New York State's System of Care State-wide efforts. Responsibilities also included serving as Technical Assistance Coordinator and Social Marketing/Training Director for Westchester County's Federal Grant – U.S. Department of Health and Human Services SAMHSA – Comprehensive Community Mental Health Services for Children and Their Families Program (Westchester Community Network). This includes monitoring overall implementation of the project and oversight or technical assistance, training and social marketing planning and activities. Facilitated over 700 national, state and county training programs and provided technical assistance on systems of care and wraparound process. Co-authored a "Child and Family Team Training Manual" for New York State Coordinated Children's Services Initiative.

**April 2002 – April 2003: Program Coordinator, Children's Mental Health Services
Westchester County Department of Community Mental Health**

Under the general supervision of the Director of Children's Mental Health Services, responsible for the development, implementation and coordination of services for children with serious emotional disturbance (SED) and their families. Responsibilities included the development of guidelines and procedures to ensure the provision of community based, strength driven, culturally competent services. Responsible for program evaluation and review, and oversee development and maintenance of the countywide Network process. Represented DCMH in the state's Coordinated Children's Services Initiative; Coordinate DCMH children's mental health programs with those of other agencies including the New York State Education Department, local school districts, and Westchester County Departments of Health, Probation, Youth Bureau and Social Services. Represented DCMH in the cross-system Single Point of Entry and Return Committees around the needs of youngsters with SED entering or leaving residential care; designed wraparound plans to avert such care whenever possible. Oversight of centralized intake process for children and families entering the service system for children with SED; coordinated

Michael Orth

research and evaluation mechanisms and methodologies for use by management in developing the system-of-care; contribute to and participate in the development of spending plans for federal, state and local funds through the production of budget projections based on needs assessments of existing services and proposed activities and develop and prepare monthly management reports and agency monitoring reports as a tool to assess the use of mental health services and to monitor progress towards the goals and objective of the department. Managed a service/training team who trained both mental health and other professionals in the child serving systems, to provide individualized services to SED children and their families. Supervised staff of 6 full-time workers. Responsibilities also include serving as Training and Social Marketing Coordinator for Westchester County's Federal Grant – U.S. Department of Health and Human Services SAMHSA – Comprehensive Community Mental Health Services for Children and Their Families Program.

February 1999 - April 2002: Program Administrator, Children's Mental Health Services Westchester County Department of Community Mental Health

Responsible for development, oversight and assessment of county-wide Community Network process. Includes providing leadership, coordination of services and training/technical assistance to a large cross-section of public and private agencies throughout Westchester County. Facilitated several county cross-system committees to better coordinate services, and build efficiency, for children with serious emotional, social and behavioral challenges and their families. Directed the planning and coordination of mental health services through liaison with other County departments, hospitals and agencies; monitor and oversee assigned contractual programs, review annual budgets, program plans, personal modifications, staffing patterns and program operations to ensure that programs are client centered and integrated in the community; participated in the department's short and long-term planning efforts for goal setting, policy development, and systems design.

January 1997 – February 1999: CCSI Coordinator Westchester County, Westchester County Department of Community Mental Health-Children's Mental Health Services/Mental Health Association of Westchester

Position is shared staff with Westchester County Department of Community Mental Health. Coordinated planning activities, and responsible for, Westchester County's Coordinated Children's Services Initiative (CCSI). Provided technical assistance, administrative oversight, development and leadership to a large cross-section of public and private agencies throughout Westchester County, utilizing a case conferencing wraparound model, called Network, on behalf of children with serious emotional and/or behavioral problems, and their families, in response to community needs. Reported directly to cross-systems (Juvenile Justice, Social Services, Mental health, Education, Youth Bureau) County Advisory Council, State Tier III Committee on coordination of services for children and identification of systems issues. Planned, coordinated and conducted comprehensive training programs to all child-serving systems.

September 1994 – January 1997: Administrator Partnership Project Westchester County Department of Community Mental Health-Children's Mental Health Services/Mental Health Association of Westchester

Position is shared with Department of Community Mental Health. Provided supervision to four Care Coordinators and four para-professionals for wraparound project – CCSI Partnership Project. Responsible for oversight and administration of project budget, reporting and data collection. Reported program activities to Westchester County Department of Community Mental Health and Social Services. Identified and aided in the development and planning of new programs for children with Serious Emotional Disturbance (SED) and their families. Provided comprehensive training to all the child-serving systems.

Michael Orth

**November 1993 – September 1994: CCSI/Individualized Care Coordinator
Westchester County Department of Community Mental Health-Children’s Mental Health
Services/Mental Health Association of Westchester**

Position is shared with Department of Community Mental Health. Provided direct services for children with Serious Emotional Disturbance (SED) and their families. While providing direct services for this population, also responsible for the development of a pilot wraparound project called “Partnership Project” and the Westchester County coordinator for a New York State initiative called Coordinate Children’s Services Initiative. Responsible for oversight and administration of budgets; development and implementation of policy and procedure for the pilot project and State initiative; reported directly to both a cross systems County (Tier II) Advisory Council and a cross systems NY State (Tier III) Committee on systems issues and implementation of the wraparound/Network process and principles. Organized and facilitated training to mental health system and other professionals on Community Network model and cross systems approach.

**March 1992 – November 1993: Program Director
Town of Greenburgh Foster Care Prevention Program**

Director of contract between Westchester County Dept. of Social Services and the Town of Greenburgh to provide Preventive Services for children at risk of foster care placement and their families. Responsible for compliance of policy and guidelines of program contract. Primary responsibilities include hiring and supervision of six staff; budget oversight and data reporting; developing policy and procedures; facilitate training programs for the Greenburgh community and attend regular meeting with the Department of Social Services.

**October 1992 – January 1994: Private Consultant/Director
Greenburgh Housing Authority Drug Elimination Program**

Director of Drug Elimination Program (Federal Funding) for Greenburgh Housing Authority. Wrote successful grant to develop, implement and oversee drug prevention, intervention and education for Greenburgh Housing Authority federal sites. Services included youth development programs, tenant patrol in collaboration with police department, and intervention services.

**November 1991 - March 1992: Social Worker
Jewish Child Care Association-Edenwald Center, Pleasantville**

Provided individual, group, and family counseling to children with serious emotional and developmental challenges in a residential treatment center.

**August 1990 - October 1991: Senior Social Worker
Volunteers of America Runaway and Homeless Youth Shelter**

Senior social worker/Acting Director for Volunteers of America for a county-operated Runaway and Homeless Youth Shelter for children and youth residing in Westchester County. Responsible for supervision of all case management services and for community outreach. Compiled reports for Westchester County Social Services, Youth Bureau and other funding sources. Provide oversight of all treatment plans for children entering the program.

Accomplishments:

- Authored Training Manual-N.Y. State Coordinated Children’s Services Initiative, 2000
- Facilitated over 1,000 national, state and county training programs and provided technical assistance on systems of care and wraparound process.
- Facilitated New York State’s Coordinated Children’s Services Initiative (CCSI) State Training Program. Trained over 1,000 child-serving system service providers,

Michael Orth

- administrators and family/peer support workers throughout New York State on systems reform efforts, systems coordination and wraparound approach (2001 and 2005).
- Provide consultation to SAMHSA funded Children’s Mental Health System of Care grant sites.
 - Coordinator of Westchester Community Network’s nationally recognized–Team Learning Center for Children’s Mental Health System of Care grant sites (2000-2006).
 - Written several successful grants related to children’s mental health issues and children with emotional, behavioral and social challenges and their families.
 - Served on hundreds of Federal and State committees to design, implement and evaluate programs and systems of care.
 - Westchester County NASW Social Worker of the Year, 2016
 - Recipient of Fordham University Leadership Award, 2014
 - Recipient of Family Ties of Westchester “Champion of Children” award in recognition of leadership & efforts improving the lives of Westchester’s children and families, 2009.
 - Recipient of Westchester County Child Abuse Prevention Award for Supervision and Administration, 2003
 - Recipient of “Stigma Eraser” Award, New York State CCSI, 1999.

Michael Orth

OATH OF OFFICE

Orth Michael M.
(Print Last Name First Name Initial)

State of New York }
County of Westchester } ss:

I do solemnly affirm that I will support the Constitution of the United States, the
Constitution of the state of New York, and that I will faithfully discharge the duties of the
office of Acting Commissioner Dept of Community Mental Health
according to the best of my ability [Signature] (signed)

Sworn and subscribed to before me this 7th day of August 2017

[Signature]
(Notary signature and stamp)

PATRICIA E. LEAVY
Notary Public, State of New York
No. 01LE4813341
Qualified in Westchester County
Commission Expires August 31, ~~1996~~
2018

CODE OF ETHICS

Department: _____ Date: _____

I have been given a copy of Local Law No. 3-88, as amended, The Westchester County
CODE OF ETHICS, and understand it is my responsibility to read this law.

SOCIAL SECURITY #	FULL NAME-PRINTED	SIGNATURE

Attachment: APPT-Act Commissioner-Community Mental Health-Orth-DRAFT (10376 : APPT - Act. Commissioner-Comm Mental Health-Orth)

RESOLUTION - 2017

TO THE COUNTY BOARD OF LEGISLATORS
OF THE COUNTY OF WESTCHESTER, NEW YORK

WHEREAS, the County Executive having on the 2nd day of August, 2017, appointed Michael Orth as the Acting Commissioner of the Department of Community Mental Health, effective August 5, 2017, and to expire upon the appointment of a Commissioner of Community Mental Health, in accordance with the terms and provisions of the Westchester County Charter, as amended, and subject to the confirmation of this Board; it is

RESOLVED, that said appointment be and is hereby confirmed.

Dated: 2017
White Plains, New York